

# Eden Township

Licking County, Ohio

10298 Purity Road St. Louisville, Ohio 43071

## BOARD OF TRUSTEES

Chuck Dunlap, Chairman

David Baker

Kenneth Hall

## FISCAL OFFICER

Robin McKee

January 1, 2021

The organizational meeting of the Eden Township Trustees was called to order at 3:00 pm in the Eden Community Center by Fiscal Officer, Robin McKee with all present standing to recite the pledge of allegiance. Trustees Ken Hall, Dave Baker and Chuck Dunlap were present. The first order of business was to elect a chairman for the 2021 calendar year. Fiscal Officer McKee asked for nominations for Chairman and Chuck Dunlap was nominated by Trustee Kenneth Hall. There were no other nominations for Chairman. With no other nominations being made, nominations were declared closed and a unanimous vote was cast for Mr. Dunlap to be the Chairman of the Eden Township Trustees for 2021. A motion was made by Kenneth Hall and second by Dave Baker to set the following policies and approve the following actions for Eden Township in the 2021 calendar year.

1. The meeting times will remain at 8:00 pm on the last Monday of year calendar month at the Eden Township Community Center, unless advertised in a newspaper in general circulation within the township. Special meetings shall be called in accordance with applicable standards and statues.
2. The Trustees and Fiscal Officer shall remain on salary to paid the maximum allowed by law for the year 2021.
3. The reimbursement for mileage to township officials who use their personal vehicle to perform township business outside the township shall be at a rate of fifty (.50) cents per mile. Mileage shall be paid from the general fund and shall include parking and travel to and from home while attending meetings and other business related to their positions. The township will pay any and all expenses for township officials to attend OTA Conferences for the 2021 calendar year.
4. The township shall continue to provide drug screening/testing for all CDL drivers as required by statue as well as life insurance coverage for all employees and elected officials also as authorized by statue.
5. Where a culvert is needed by a landowner, whether new, or damaged and in need of replacement, the landowner shall furnish the culvert according to township specifications and the township will install it. In no case shall the township approve a culvert less than twelve inches in diameter.
6. Trustee Kenneth Hall shall supervise the cemeteries. The rate for opening and closing grave sites shall be \$600.00. The rate for opening and closing grave sites for ashes shall be \$250.00. The price for grave spaces shall remain at \$200.00 per space for township residents

and \$450.00 per space for out of township residents. There will be a \$100.00 surcharge for Saturday funerals and a \$150.00 surcharge for all Sunday funerals.

7. The hourly rate shall be \$11.00 for spot/maintenance type work, \$14.00 for project employees and up to \$17.00 per hour for equipment operators and Licensed CDL drivers.
8. Road crossing permits shall be required by the township for utility companies, private contractors, or residents needing to ditch or trench across township roads. These permits shall be approved by no less than two trustees and monitored by the Eden Township Road Maintenance Supervisor.
9. Dues for the county and state associations shall be paid by the township from the general fund.
10. The rental for the Eden Township Community Center shall remain \$65.00.
11. The township shall continue to pay all associated costs for credit cards issued to the Fiscal Officer, the Trustee, and to the Road Maintenance Supervisor. There will be a \$1500.00 maximum on the cards to be used for township business only with each transaction supported by receipts prior to the next monthly meeting. The credit card is not to be used as a credit accommodation and must be paid in full each month.
12. The policy of the Eden Township shall be to implement a blanket replacement of all signs in an effort to meet the federal and state guidelines regarding reflect ability and reflectivity.
13. With regard to wages for Eden Township Road Maintenance Supervisor Michael Baker, his wage shall increase to \$20.50 per hour. Mileage reimbursement shall remain at (.50) cents per mile while using his personal vehicle for township business. He shall receive ten (10) days of vacation, ten (10) holidays, and five (5) sick days for calendar year 2021. He may cash in 40 hours of vacation leave one time per year and will be paid for any unused vacation time at the end of the calendar year as well. The sick leave may be carried over from year to year with a maximum not to exceed 320 hours or forty (40) days if unused. Mr Baker shall also receive a \$300.00 clothing allowance.

Trustee Baker moved a motion to accept the above listed topics. Trustee Hall seconded

VOTE: Trustee Hall -yes; Trustee Baker -yes; Trustee Dunlap -yes

Motion carried

Trustee Dave Baker motioned to adjourn, Trustee Hall seconded the motion.

VOTE: Trustee Hall -yes; Trustee Baker -yes; Trustee Dunlap -yes.

Motion carried

3:26 PM

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Trustee Ken Hall

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Trustee Dave Baker

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Trustee Chuck Dunlap

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Fiscal Officer Robin McKee